

Family Feedback Survey Template

Overview

This template provides a comprehensive set of questions designed to gather feedback from families about school communications. Use this template to create your own customized survey using Google Forms or other survey tools. These are suggested questions, only, with the goal being to keep it as a 3-minute survey for convenience.

We recommend including these instructions at the beginning of your survey:

“Thank you for taking the time to complete this 3-minute survey. Your feedback is invaluable in helping us improve our communication and better support your child's education.”

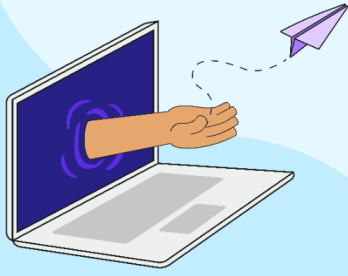
Survey Questions

Section 1: Basic Information

1. **Multiple choice question: What grade is your child in?**
 - Options: 1, 2, 3, 4, 5...12 (customize based on your school's grade levels)
 - Required question (marked with *)
2. **Multiple choice question: What is your preferred language for school communications?**
 - Suggested options:
 - English
 - Spanish
 - Chinese
 - Vietnamese
 - Arabic
 - Other (with text field)

Section 2: Communication Preferences

3. **Multiple choice question: How often do you currently receive communications from school?**
 - Suggested options:
 - Daily
 - 2-3 times per week
 - Weekly
 - Every other week
 - Monthly
 - Other (with text field)



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4. Multiple choice question: How often would you prefer to receive communications?

- Suggested options:
 - Daily
 - 2-3 times per week
 - Weekly
 - Every other week
 - Monthly
 - Other (with text field)

5. Checkbox question: Which communication channels do you prefer? (Check all that apply)

- Suggested options:
 - Email
 - Text messages
 - School app
 - Printed newsletters
 - Phone calls
 - Social media
 - School website
 - Other (with text field)

Section 3: Communication Quality

6. Linear scale question: On a scale of 1-5, how would you rate the clarity of our school communications?

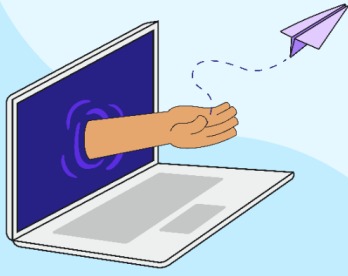
- Scale from 1 (Not clear at all) to 5 (Very clear)

7. What types of information are most valuable to you? (Check all that apply)

- Checkbox question (multiple selections allowed)
- Suggested options:
 - Academic updates
 - Calendar events
 - After-school activities
 - School policies
 - Lunch menus
 - Volunteer opportunities
 - Emergency notifications
 - Classroom updates
 - Other (with text field)

8. Linear scale question: How relevant do you find the information in our communications to your child's education?

- Scale from 1 (Not relevant at all) to 5 (Very relevant)



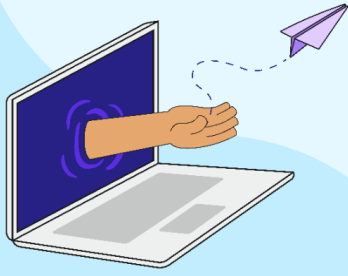
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Section 4: Family Engagement

9. **Multiple choice question: Do you feel that the school provides adequate opportunities for you to share your thoughts and concerns?**
- Suggested options:
 - Yes
 - No
 - Sometimes
 - Other (with text field)
10. **Linear scale question: How comfortable do you feel reaching out to your child's teacher or school administrators?**
- Scale from 1 (Not comfortable at all) to 5 (Very comfortable)
11. **Checkbox question: What barriers, if any, do you face in communicating with the school? (Check all that apply)**
- Suggested options:
 - Language barriers
 - Busy schedule/work conflicts
 - Unsure who to contact
 - Previous negative experiences
 - Lack of response to previous communications
 - Technology limitations
 - Other (with text field)

Section 5: Accessibility

12. **Multiple choice question: Are school communications available in your preferred language?**
- Suggested options:
 - Yes
 - No
 - Sometimes
13. **Multiple choice question: Do you find it easy to access and understand school communications?**
- Suggested options:
 - Yes
 - No
 - Sometimes
14. **What could we do to make our communications more accessible to you?**
- Long answer text field



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Conclusion

Include a thank you message at the end of your survey:

“Thank you for your valuable feedback. Your input will help us enhance our communication strategies to better serve you and your child.”

Optional addition: Include information about how the results will be used and when families can expect to see changes based on their feedback.